

**Village of Rochester
Board of Trustees
Regular Board Meeting
January 11, 2021**

President Suerdieck called the meeting to order at 7:02 p.m. with the Pledge of Allegiance.

ROLL CALL: Trustee Butcher Trustee Eandi
 Trustee Hendrickson Trustee Hill
 Trustee Munroe Trustee Zobrist
 President Suerdieck Deputy Clerk Marsh

ABSENT: Village Clerk Lynn Langdon

APPROVAL OF THE MINUTES OF THE REGULAR MEETING ON DECEMBER 14, 2020. *Trustee Zobrist made a motion to approve the December 14, 2020, minutes. Motion seconded by Trustee Hendrickson. Unanimous aye vote. Motion passed.*

APPROVAL OF FINANCIAL STATEMENTS AND BILLS
Trustee Hill made a motion to approve the financial statements and pay the monthly financial bills. Motion seconded by Trustee Butcher.

ROLL CALL:
 Trustee Butcher – YES Trustee Eandi – YES
 Trustee Hendrickson – YES Trustee Hill – YES
 Trustee Munroe – YES Trustee Zobrist – YES

Motion passed. 6-0

ANNOUNCEMENTS AND PRESENTATIONS

President Suerdieck swore in new Full-Time Police Officer Deavon Todd.

PUBLIC FORUM

John Romang has been a resident of 10A Circle Drive since 1993. He had several objections to the proposed housing development at Oak Mill Estates. He is mainly concerned with the frequency, duration and elevation of flooding that seems to get worse each year. He objects to the use of TIF funds to subsidize housing as well as reducing any existing park in size.

John Thing of 507 Parkview spoke regarding the development of North Park. The plan was not approved by the neighborhood and most residents actually disapprove of the plan. The subdivision HOA was approached in 2014 about a possible development in the same area and it was not approved by them then and wanted to make the record clear. Mr. Thing is not for or against the plan and also stated that it should be a village concern, not just the subdivision; and hopes that the Village Board will consider full written and legal proposal before making a decision.

COMMITTEE REPORTS

Water & Sewer Committee

Trustee Hendrickson – stated that a 10-inch water main pipe is in the planning stages to be installed between South Walnut and Sattley. This will allow greater water pressure to the East side of Rochester. He also reported that Sangamon County Water Reclamation District may be able to provide assistance financially. Their parameters are roughly set at

the following: Home built before 1975 with sewer back up occurring during high water events from flooding. SCWRD will pay up to 75% of costs to install an overhead system that will help prevent sewer back up; which could total up to be about \$3,500. An application will need to be completed and an inspection will need to take place by the County Health Department upon completion of install.

Sparks in the Park Committee

Trustee Munroe reported that the dates have been set for June 24, 25 and 26. They met this evening to discuss the bare bones of the event and discuss a general idea of what events to research that would be part of the event. So far they have discussed the Carnival, parade, pageant and possibly a 5k race. They also discussed streamlining vendor fees and trying to raise more funds with an ad book. A chicken dinner is also being planned for late February 2021.

OLD BUSINESS

None

PUBLIC WORKS SUPERINTENDENT REPORT – James Foster

Water/Sewer

- Received permission from EPA to begin operating and using water from Cardinal Hill water main.
- PW replaced leaking radiator on generator at North Lift Station.
- Fuel tank at Primary Lift Station has a leak in the fuel bladder. Steel tank is containing the leak currently. We have received a bid for a new tank.
- Sewer mains on Pleasant and Sattley have been jetted to alleviate blockages.
- Fire hydrant on N Walnut has been raised.

Streets

- Cleaned storm drain on Oak and E Main.
- Reports of streetlights out in the Woodlands were simply loose bulbs.
- Snow was plowed on Sunday January 3rd.
- Took salt spreader to Knaphiede for connection testing on new 550 truck.

Parks/Property

- Public Works staff office has been cleaned and painted.
- Met with Mike Downy on DryVit delamination on Village Hall and Library. This is a topic for the Joint-Use Committee.
- New signs for Community Park have been ordered.
- Received a report of fallen tree on bike path across 29 from Walberta/Sherry.

Code Officer Info

- Carriage Crossing has a parking lot.
- Pet Doctor has poured their drive and parking lot.
- Ground has been broke for building one of the Cardinal Hill Residences. Permit applied for building two.
- House on Mill Street in violation of several village ordinances has received a letter from the attorney.
- Storage Facility has not had much movement at this time.

- House on Willow that was of concern has been purchased and is now under renovation.

Training

- Sexual Harassment Training completed as mandated by Illinois State Law.
- Water Tank Life Cycle Costs.
- IRWA sponsored some regulatory and technical training, as well as training on AWIA (America's Water Infrastructure Act) Emergency Response Plan and Risk Assessment.
- General Standards Training with the Dept. of Ag is now available online, and begun.

POLICE CHIEF REPORT - Chief Johnson

- Officer Todd has entered the 2nd phase of the Field Training Program. We have been very busy to start the year which has been good experience for him. He is doing really well.
- Officer Irwin completed his field training December 31st and was certified for solo patrol.
- Officers will be participating in a control and arrest tactics training Thursday, January 14th with Officer Nick Renfro of the Springfield Police Department.
- Tuesday, January 19th Officer Doolin and K9 Jett will begin their 8-week academy training.
- March 29th -April 2nd we were approved to house a 40 hour lead homicide investigator certification course. Hosing the course gets us 2 free spots to attend.
- We had a power outage in November that fried our security camera system at the PD and Village Hall. Repairs were made and new hard drive installed today.
- Sangamon Alert Messaging (SAM) – emergency mass notification tool – We have activated our SAM account and are in the training phase. Officer Shea and I will have access to the account and we are hoping to be able to go live shortly after training is completed.

VILLAGE MANAGERS REPORT

- Total real estate tax distributions reported and received from the Sangamon County Treasurer for the Rochester TIF District for tax year 2019 payable 2020 was \$325,110.85.
- Village Board will be voting on an ordinance tonight declaring surplus revenue in the TIF District for tax year 2019 payable 2020 and sending a check in the amount of \$145,752.57 to the Sangamon County Treasurer. The breakdown will be available as an attachment to the Ordinance.
- Subway will be giving away 6,000 box lunches on Saturday January 23, 2021 beginning at 9am at participating locations. Rochester Subway will be a participating location.
- Tonight, the board will review documents for the Small Business Relief Program for helping businesses in the Village of Rochester with up to \$5,000 of COVID-19 related expenses incurred between March 1, 2020 and December 31, 2020.
- Worksheets for the 2021 and 2022 Village Budget are prepared and the process for the trustees will begin in early March 2021.
- Village Hall will be closed on Monday January 18th, 2021 for Martin Luther King Jr day.

NEW BUSINESS

Ordinance 21-01 Declaring Surplus Revenue in Rochester TIF District. *Trustee Hendrickson made a motion to approve Ordinance 21-01. Motion seconded by Trustee Butcher.*

ROLL CALL:

Trustee Butcher – YES	Trustee Eandi – YES
Trustee Hendrickson – YES	Trustee Hill – YES
Trustee Munroe – YES	Trustee Zobrist – YES

Motion passed. 6-0

Ordinance 21-02 Amending Appropriation Ordinance for Fiscal Year ending April 30, 2021. *Trustee Zobrist made a motion to approve Ordinance 21-02. Motion seconded by Trustee Eandi.*

ROLL CALL:

Trustee Butcher – YES	Trustee Eandi – YES
Trustee Hendrickson – YES	Trustee Hill – YES
Trustee Munroe – YES	Trustee Zobrist – YES

Motion passed. 6-0

Resolution 21-01 Approving a revised excavation permit for G&B Amoco. *Trustee Hill made a motion to approve Resolution 21-01. Motion seconded by Trustee Zobrist.*

ROLL CALL:

Trustee Butcher – YES	Trustee Eandi – YES
Trustee Hendrickson – YES	Trustee Hill – YES
Trustee Munroe – YES	Trustee Zobrist – YES

Motion passed. 6-0

Resolution 21-02 Approving and Authorizing the Village to enter into a Letter of Intent with the Illinois Department of Transportation for Traffic Signal Modernization. *Trustee Hill made a motion to approve Resolution 21-02. Motion seconded by Trustee Zobrist.*

ROLL CALL:

Trustee Butcher – YES	Trustee Eandi – YES
Trustee Hendrickson – YES	Trustee Hill – YES
Trustee Munroe – YES	Trustee Zobrist – YES

Motion passed. 6-0

Resolution 21-03 Approving a Memorandum of Understanding between the Village of Rochester and the Policeman’s Benevolent Labor Committee regarding Traffic Details sponsored by the Illinois Department of Transportation. *Trustee Zobrist made a motion to approve Resolution 21-03. Motion seconded by Trustee Munroe.*

ROLL CALL:

Trustee Butcher – YES	Trustee Eandi – YES
Trustee Hendrickson – YES	Trustee Hill – YES
Trustee Munroe – YES	Trustee Zobrist – YES

Motion passed. 6-0

Resolution 21-04 Approving the payment estimate and change orders for Petersburg Plumbing and Excavating, LLC for drainage work along Walnut Street. *Trustee Hendrickson made a motion to approve Resolution 21-04. Motion seconded by Trustee Zobrist.*

ROLL CALL:

Trustee Butcher – YES	Trustee Eandi – YES
Trustee Hendrickson – YES	Trustee Hill – YES
Trustee Munroe – YES	Trustee Zobrist – YES

Motion passed. 6-0

Resolution 21-05 Authorizing Payment of a stipend to all Full-Time Village Employees receiving Health Insurance through the Village for the Year 2021.

Trustee Munroe made a motion to approve Resolution 21-05. Motion seconded by Trustee Zobrist.

ROLL CALL:

Trustee Butcher – YES	Trustee Eandi – YES
Trustee Hendrickson – YES	Trustee Hill – YES
Trustee Munroe – YES	Trustee Zobrist – YES

Motion passed. 6-0

Resolution 21-06 Approving Customer Services Agreements with Republic Services for the Collection, Transportation and Disposal of Solid waste materials from four village locations. *Trustee Zobrist made a motion to approve Resolution 21-06. Motion seconded by Trustee Butcher.*

ROLL CALL:

Trustee Butcher – YES	Trustee Eandi – YES
Trustee Hendrickson – YES	Trustee Hill – YES
Trustee Munroe – YES	Trustee Zobrist – YES

Motion passed. 6-0

Motion Approving Request for Street Closure on North State Street from Willow Road to Vernon Road on January 18th, 2021 from 8am to 3pm for soil probes for remediation of lust incident #992864 for American Environmental Corporation.

Trustee Munroe made a motion to approve Street Closure on January 18th, 2021 from 8am to 3pm. Motion seconded by Trustee Zobrist.

ROLL CALL:

Trustee Butcher – YES	Trustee Eandi – YES
Trustee Hendrickson – YES	Trustee Hill – YES
Trustee Munroe – YES	Trustee Zobrist – YES

Motion passed 6-0.

Motion Authorizing Purchase of a Pump for the Lift Station not to exceed \$19,000.

Trustee Hendrickson made a motion to purchase pump for lift station not to exceed \$19,000. Motion seconded by Trustee Zobrist.

ROLL CALL:

Trustee Butcher – YES	Trustee Eandi – YES
Trustee Hendrickson – YES	Trustee Hill – YES
Trustee Munroe – YES	Trustee Zobrist – YES

Motion passed 6-0.

Motion to Table authorization of going live with new website. *Trustee Munroe made a motion to Table until the next Board meeting. Motion seconded by Trustee Zobrist. Unanimous aye vote. Motion to Table until next meeting passed.*

Motion To Approve Small Business Relief Program Documents. *Trustee Hill made a motion to approve Small Business Relief Program Documents. Motion seconded by Trustee Hendrickson. Unanimous aye vote. Motion passed.*

Motion To Approve Change in Village Employee Payroll Schedule effective on January 1, 2021 with first effective pay date to be January 29, 2021. *Trustee Munroe made a motion to approve Change in payroll schedule. Motion seconded by Trustee Zobrist. Unanimous aye vote. Motion passed.*

EXECUTIVE SESSION

None.

DATES TO REMEMBER

February 8 th 2021 @ 6:00pm	Sparks
February 8 th , 2021 @ 7:00pm	Village Board
February 17 th , 2021 @5:00pm	Water & Sewer
February 23 rd , 2021 @7:00pm	Planning & Zoning

Trustee Zobrist made a motion to adjourn. Trustee Butcher seconded the motion. Unanimous aye vote.

Adjourned at 7:55p.m.

Respectfully submitted,

Erica Marsh
Village Deputy Clerk